

MINUTES OF THE DDC MEETING HELD ON 06/09/2014 AT 11:00 A.M. AT THE CONFERENCE HALL OF D.C.'S OFFICE, DARRANG, MANGALDAI.

A) Members Present as per - ANNEXURE- A

The meeting of District Development Committee was held on 06/09/2014 at 11:00 A.M. at the Conference Hall, D.C.'s Office Darrang, Mangaldai.

At the very outset of the meeting, Sri M.S. Manivannan, IAS, Deputy Commissioner & Chairman, DDC welcomed all the officers present in the meeting. The DC expressed concern over unauthorized absence of some officers in their respective headquarters. DC directed officers that henceforth no district heads of offices will leave headquarters without prior permission from the Deputy Commissioner, Even in case of instruction from higher authorities for attending duties outside the district, the officer concerned must inform the DC regarding his absence in advance. He also informed that some officers are in the habit of ignoring timely submission of report, resulting in loss in development works in the district. Report regarding FDR scheme has not been received from department concerned except from Water Resource Division and as a result DC is not in a position to place such scheme in state level meeting. He also informed that the officer concerned should submit proposal / reports before the Chairman after thorough and formal discussion in the committee constituted for the purpose well ahead of time and not at the nick of time.

The SPO, placed the minutes of the last DDC meeting for approval:


Deputy Commissioner reviewed the progress of various departments and the following resolutions were adopted:

Sl No	Actionable Points	Action by
1	➤ DSO has not prepared list of beneficiaries. DC directed him to include schools for distribution of sports goods and ensure speedy distribution of sports materials.	DSO
2	➤ DC directed District Fishery Development Officer to complete survey of potentiality of water bodies and prepare plan for development of water bodies to increase productivity.	DFDO
3	➤ DC directed DTO to check licenses of vehicles. He said that no vehicle should be allowed without valid permission from the authority for the specific road. List of valid license be submitted to DC immediately. DTO to check use of helmets at random and submit report regarding detection of such cases on a regular basis.	DTO
4	➤ DC wanted report regarding identification of parking points inside Mangaldai Municipality areas. He informed that to identify parking points a committee was constituted with (i) Circle Officer of Mangaldai Revenue Circle; (ii) AEE, PWD NH-52, Mangaldai; (iii) DTO, Darrang; (iii) O.C., Mangaldai P.S. & (iv) I/C Traffic, Mangaldai P.S. and (v) Shri Bipul Dey, Retd. SE, Irrigation.	MMB/DTO/CO/OC/ic. Traffic, Mangaldai
5	➤ DC directed continuous Excise raids to keep the situation under strict vigil.	Excise
6	➤ DC directed to convene a meeting for discussion on implementation of Sakshar Bharat.	
7	➤ DSWO was advised to ensure stay of CDPOs in their respective headquarters.	DSWO
8	➤ DC expressed concern over unauthorized absence of the Joint Director of Health Services, Darrang in the meeting. Which affected discussion on some important health matters.	JDHS

Sl No	Actionable Points	Action by
	➤ Remaining Mosquito nets (i.e. for Kalaigaon LAC) must be distributed among beneficiaries immediately after taking advice from their higher authorities. Nets should be distributed through MPW / ASHA workers.	
9	➤ Block Development Officers will take initiative for preparation of Master Plan for Market areas. Big markets like Banglagarh, Tangani / Bechimari / Balugaon / Dumunichowki, etc. be given priority in this regard. Facilities for drinking water, latrine, and urinal are included in the Master Plan.	BDOs
10	➤ District A H & Veterinary Officer was directed to inspect all poultry farms / piggery including in residential places – and their hygienic condition should be checked and action be taken, where necessary.	A.H. & Vety.
11	➤ The meeting also decided for implementation of schemes under MGNREGA in convergence with other departments, like PHE, Social Welfare, Sports, Agriculture, etc.	DRDA
12	➤ Assistant Registrar of Cooperative Society was advised to check activities of Societies. These should be audited timely.	ARCS
13	➤ Marketing Board was advised to check and follow legal procedure in installation of check gates on highway.	DDRMC
14	➤ DC wanted to know regarding action taken by the District Elementary Education Officer against the delinquent teacher of Kharupetia from whom fake certificate was recovered and report of SEBA obtained.	DEEO
15	➤ Land allotted for KGVB schools be taken over by the DPE, SSA immediately. Revenue authority has already directed LR staff to hand over land for the purpose. DC directed to check the matter regarding escalating trend of drop-outs in Elementary level. ➤ The Chairman appreciated SSA for exhibiting Power Point presentation.	SSA
16	➤ Sub-Registrars will obtain NOC from Municipal Board, Town Committee and Mangaldai Development Authority Town & Country Planning before execution of sale deeds / registration.	Sub-Registrar
17	➤ DC expressed concern over lack in disposal of RTI applications by some public authorities. DC advised to erect hoardings in every Government / Semi-Government office at easily visible places so that general public can be aware about address of Appellate Authority, Public Information Officer, Asstt. Public Information Officer of concerned offices.	All HODs
18	➤ Next power point presentation will be arranged by Irrigation division.	EE, Irrigation, Mangaldai Division
19	➤ DC informed that response from line departments were not received when initiative was taken for selection for Chief Minister's Best Community Action Award for Development, 2014, despite of invitation of information vide this office letter no. DAN – 49/2006/27 dated 28.07.2014 from all departments. DC informed the meeting that department concerned should arrange for involvement of NGOs for development activities. He also informed that NGOs may be awarded for their best performance. The Crystal Vision, an NGO was selected for Chief Minister's Best Community Action Award for Development, 2014.	
20	➤ The Chairman expressed concern over the slow and unsatisfactory implementation of schemes like USEP, UWSEP under SJSRY programmes. Lead District Manager to pursue the matter with bank concerned.	

Sl No	Actionable Points	Action by
21	DC directed to issue show cause notice to Assistant Executive Engineer, PWD(B) for his absence in the meeting.	DCP Branch

The meeting ended with vote of thanks from the chair.


 Deputy Commissioner
 &
Chairman of the DDC Meeting.

Memo No.DDP/DDC/318/pt-1/2013/

Dated Mangaldai, the 29th Sept./2014

Copy to:-

1. The Principal Secy. to the Govt. of Assam P&D Deptt. Dispur, for kind information.
1. The Commissioner Lower Assam Division, Guwahati, for kind information.
2. The Director E&M Division, P&D Deptt., Dispur for kind information.
3. The Director, DCP Division, P&D Deptt., Dispur for kind information.
4. All Members of the DDC, Darrang, Mangaldai for information and necessary action.
5. The DIO, NIC for uploading the minutes in the Dist. website.
6. The President, Dalgaon Sialmari AP, for information.


 Deputy Commissioner
 &
Chairman of the DDC Meeting.

WT MSG
14-10-2014

TO:

1. THE CEO, DARRANG ZILLA PARISHAD, MANGALDAI(B/H)(.)
2. THE PROJECT DIRECTOR, ITDP, DARRANG(B/H)
3. THE PROJECT DIRECTOR, DRDA, DARRANG(B/H)(.)
4. THE DISTRICT MISSION CO-ORDINATOR, SSA, DARRANG (B/H)
5. ALL HEADS OF DEPARTMENTS, DARRANG, MANGALDAI(B/H).
6. ALL BLOCK DEVELOPMENT OFFICERS OF DARRANG DISTRICT- PUB-MANGALDAI/ SIPAJHAR/ DALGOAN -SIALMARI/BECHIMARI/ PACHIM-MANGALDAI (BH) KALAIGAON(.)
7. THE EXECUTIVE ENGINEER, PWD (B) TEZPUR(.)
8. THE PROJECT OFFICER, CHAR AREAS DEV. KHARUPETIA.
9. ALL CDPO- PUB-MANGALDAI/ SIPAJHAR/ DALGOAN -SIALMARI/ BECHIMARI/ KALAIGAIN & PACHIM-MANGALDAI (B/H)
10. THE CHAIRMAN, KHARUPETIA TOWN COMMITTEE, KHARUPETIA.
11. THE DISTRICT OFFICER, KHADI & VILLAGE INDUSTRY AULACHOWKA(B/H).
12. THE EXECUTIVE ENGINEER, PWD (NH), RANGIA DIVN(.)
13. THE I/C OFFICER ,CULTURAL CENTRE, SIPAJHAR.
14. SECRETARY, DARRANG REGULATED MARKET COMMITTEE KHARUPETIA.
15. DFO(TERRITORY) , N.K. DIVISION RANGIA(.)
16. DFO S.F. NALBARI(.)
17. DFO(WILD LIFE), MANGALDAI (B/H)
18. EXECUTIVE ENGINEER MANGALDAI INVESTIGATION DIVISION , IRRIGATION, SIPAJHAR(.)
19. DIRECTOR, UCO R-SETI, KHARUPETIA (DALGAON SIALMARI DEV. BLOCK CAMPUS)(.)
20. MANAGER, GOVT. DUCK CUM FISHERY FARM, SIPAJHAR(.)

FROM: DEPCOM : DARRANG : MANGALDAI (.)

NFO: PLAN DEV::DISPUR(.)

NO. DDP/DDC/318(PT-1)/2013/12 DATED. 14/10/2014 (.) REF TO THIS OFFICE W.T. MESSAGE NO. DDP/DDC/318(PT-1)/2013/ DATED. 30/09/2014(.) THE DATE OF NEXT DDC MEETING IS RE-FIXED ON 18/10/2014(.)THE VENUE AND TIME WILL BE SAME AS MENTIONED IN EARLIER MESSAGE(.)MESSAGE OVER(.)

MEMO NO DDP/DDC/(PT-1)318/2013/12 -A

DTD. 14/10/2014

Copy to:

1. The O/C, APRO, Mangaldai with a request to transmit the above message immediately.
2. The all concerned Dist. Heads of Offices for information and necessary action.
3. The Nazarat Officer, D.C.'s Office, Darrang for information & necessary action.
4. Office file

Addl. Deputy Commissioner (Dev.)
Darrang: Mangaldai