

**MINUTES OF THE DDC MEETING HELD AT KOPATI G.P. OFFICE ON**

**05.08.2013 AT 11.00 AM**

A)

1. Members Present as per - ANNEXURE- A
2. Members absent with permission as per ANNEXURE- B
3. Members absent without permission as per ANNEXURE- C

B) Before the start of the DDC meeting, the DC, Darrang visited the i) Free distribution of tree plant distribution centre organized by the S.F. Deptt. 2) Exhibition gallery organized by the Kopati T.E. 3) Free Agricultural counselling Centre and Food processing unit organized by the DAO Darrang 4) The finished Muga/Pat products corner organized by the H&T Deptt and 5) Vety. Clinic organized by DVO along with the DDC members and public and praised the concerned Deptts. for their efforts to disseminate the initiatives undertaken among the public of the locality.

C) The DDC meeting was chaired by Md. Sohrab Ali, IAS, Deputy Commissioner Darrang. Initiating the discussion, the DC requested the SPO to read out the Minutes of the last DDC meeting.

The SPO accordingly read out the minutes Department-wise. Actions taken were discussed in detail and following decision Department-wise were taken:

1. **Agriculture**: The DAO informed that till 31<sup>st</sup> July/2013, he has submitted 1359 nos of proposals under KCC for sanction to the Banks and out of 1359 nos of proposals only 730 nos have been sanctioned. As the nos of proposals sanctioned are quite low- the Chairman directed the LDM to take necessary steps for sanction of the remaining proposals. The LDM also agreed to pursue the matter accordingly. The ADC (Dev.) pointed out that all KCC proposals should be routed through the DAO henceforth.

The Chairman directed the DAO to expedite the distribution of 310 nos of STW under RKVY 2012-13 and distribution of LLP (138 Nos).

The DAO informed that the Toll Free Call centre has got tremendous response from the public till date.

The DC asked the DAO to give wide publicity about the Call Centre among the farmers.

The DC directed the DAO to implement the schemes properly under HMNEH, NVIUC, JTM and NFSM- rice and to apprise the DC/ADC (Dev.) about the progress from time to time.

The DC directed the DAO and the LDM to sit with the ADC (Dev.) to sort out the issues related to the KCC proposals.

2. **EE, Agril.** : In view of the current drought like situation prevailing in the District, the EE, Agril was directed to take all steps for the supply of STWS etc. to the farmers in consultation with the DAO/SDAO etc. The Deptt. Informed that STWS will be distributed on 15<sup>th</sup> August formally.

*[Action: EE, Agril]*

3. **APDCL(LAZ):** The AGM, RE-Monitoring, RGGVY, Mangaldai Electrical Circle informed that substantial progress has been made in Bechimari Block Area within the month of July 2013. He also assured the DC that by the end of August 2013 most of the pending works would be done.

The AGM also submitted a copy of the minute of the review meeting held on 24.07.2013 under of the Chairmanship of the CMD, APDCL. In the meeting, the M/S Premier Enterprise (PKG DGR-2) was asked to complete the works of the package within Oct. 2013 failing which LD will be imposed as per terms of LOA/APDCL.

The DC asked the AGM to apprise the developments before the next DDC meeting.

*[Action: AGM]*

4. **EE, NH:** The officer present informed that they have not received any approval for alignment from the MOST, GOI for the By-Pass of the NH-52 at Mangaldai. The Chairman expressed that if the Deptt. require any assistance in this connection, the Deptt. may approach personally.

The DC also asked the Deptt. to commence and complete the strengthening work at KM 10,27,28,29,51,52 and 56 at an early date as reported.

*[Action: EE, NH]*

5. **EE, PWD(R/R):** The Chairman referring to the public memorandum received on the day just before the DDC meeting, asked the officer of the Deptt. to explain the cause for delay (4 years) in completing the RCC bridge on the Dalgaon –Kopati Road. The officer explained that the former contractor has been removed already and the work is expected to be completed within August 2013. The representatives of the Local PRI also expressed dissatisfaction over the undue delay of the work and requested the DC to get it completed early.

The DC asked the officers to take steps for completion of all other RCC bridges and roads under PMGSY in the District. The Deptt. was also directed to repair the road from Dalgaon to Kopati on urgent basis.

*[Action: EE, PWD(R/R)]*



6. **PWD(S/R):** The DC directed the officer present to move their higher authority for repair and renovation of the balance K.M of the Dumunichowki-Kurua Road as the condition of the whole road has not been good.

The ADC (Dev.) directed the officer to complete the repairing work of the road from NH-52 to vety office as per plan & estimate within a short time. The work done so far has not been found to be satisfactory.

*[Action: EE, PWD(S/R)]*

7. **EE, PHE:** As reported by the EE, coverage's during 2013-14 in the slipped back habitations area only 4 nos against the target of 139 nos and in the quality affected habitations it is only 11 nos against the target of 158 nos. The DC, on hearing the explanations from the EE, directed him to move Govt. for sanction of necessary funds for implementation of the 100% targets. The DC also directed the EE to complete the IHHL constructions under NBA in all the remaining Anganwadi Centres and schools. The ADC concerned will also monitor the same before the next DDC meeting. The DC asked the EE, also to extend existing water supply scheme to the labour lines of the Kopati Tea Estate by under-taking proper survey works.

*[Action: EE, PHE]*

8. **EE, Water Resource:** The Chairman directed the EE, to complete the ongoing embankment repairing works and keep close watch over all the existing embankments.

The EE informed that the GOA has sanctioned the scheme "Immediate measures to Saktala embankment (B/b) to recoup the avulsion of flood devastation (Ch 0.00 M to 9600 M) under SDRF for the year 2012-13 for an amount of Rs. 24.57 lakh & the work will be started soon. The DC directed the EE to constantly monitor the execution of the scheme.

*[Action: EE, WR]*

9. **PWD (B):** AEE PWD(B) was absent. The D.C. directed that all the plan & estimates under MPLADS/MLALADS should be submitted early and the ongoing works should be completed. The D.C. expressed that good Nos of schemes under MLALAD s have been sanctioned and 60% fund released. The D.C. wanted the AEE PWD(B) to submit report , scheme wise/LAC wise reg. commencement of the schemes. He hoped that the C.C. members should be pressurized to complete the scheme within 45 day's from the date of sanction.

*[Action: AEE, PWD(B)]*

10. **Vety. Officer:** The DVO has not submitted action taken report or progress report of July/2013. When asked by the DC, the DVO stated that a retail Milk sale booth will soon

be opened at Sipajhar. The DVO further stated that vaccination of the cattle has been going on in the district.

The ADC(Dev.) informed that the grass plantation scheme of the Deptt. will be inspected by him after 15<sup>th</sup> Aug/2013.

[Action: DVO]

11. **Dairy Dev. Deptt.:** The District Co-coordinator AACP-DD informed that schemes under RKVY area being implemented soon in the District. The schemes include distribution of chaff cutter machines, power driven cream separator, bicycle with milk cans, milch cattle to SCCP/T&P beneficiaries etc. The DC asked the coordinator to select the beneficiaries properly and distribute the implements involving the District Administration. The DC also directed him to co-ordinate with the ADC(Dev.) in this connection.

[Action: Dairy Co-coordinator]

12. **DSWO:-** The Chairman directed the DSWO to furnish a special report as to why physical achievements under a) Health care to aged persons b) MMJVA c) Empowerment of unmarried and single unemployed women and d) Financial incentive to BPL girls are not satisfactory as reported while funds for the above have been received already.

The ADC(Dev.) directed DSWO to organize an orientation work shop in the District Library of all the AWW/Super Visor/ and CDPO's in Aug./2013.

[Action: DSWO]

13. **DI&CC:-** The achievement of Kalpataru 2010-11 as reported by the GM is still very poor. The Bank branches have not sanctioned 100% sponsored proposals under Comp-II and Comp-III. The DC directed the LDM to look in to the matter.

The FM present was asked to process for the implementation of Kalpataru 2011-12 (Comp-III) as necessary instruction have been sent to him already.

[Action: DM, DI&CC]

14. **Legal Metrology :-** The DC requested the Deptt. to gear up inspection works in the Hotels/Markets and submit report.

[Action: Dist. Officer, LM]

15. **Inspector of Schools, DDC :** The Inspector of Schools, DDC has submitted list of 59 schools in which RGCLP/RGCP/ICT schemes are yet to be implemented.

The DC, asked the ADC and the IS, DDC concerned to process for sending the proposal to the IT Deptt. GOA for necessary action.

[Action: Inspector of Schools]



16. **DEEO:** The DEEO has not submitted any reports for the DDC meeting. The DC directed the DEEO to monitor the implementation of MDMS properly and regularly since the schools have opened now after the summer vacation.

The DC also directed the DEEO- i) to constitute SMCs of those schools which are yet running without an SMC and ii) to engage Member Secy. of the SMC in those schools in which TET Teacher were functioning as Member Secy. but left the school on being appointed on regular basis in other schools. This process should be completed within Aug.2013 and reported to DC.

The DEEO was further directed to take steps for provision of a New school building at Kopati T.E as the present school building is quite old one.

*[Action: DEEO]*

17. **Health Deptt.:** The Chairman directed the Jt. Director Health Services and the Addl. CM&HO to convene the monthly health review meeting in consultation with ADC(Health) and place the progress of the Deptt. in that meeting for detail discussion and decision. The DC also hoped that all the peripheral Health institutions should be manned on daily basis and function properly.

The DC directed the Jt. Director Health Services to propose for upliftment of the Kopati Tea Estate Hospital on PPP basis & take up the matter with the NRHM, Assam.

*[Action: Jt. Director, HS]*

18. **DMO:** The DMO failed to reply to the cause of only 278 nos of BSC/BSE in July/2013 at Mangaldai Civil Hospital. Moreover, the report shows that all the BSC have been examined in the month of July which seems to be not based on field report.

The ADC(Health) will cross check the nos visiting the PHC/CHC in Aug./2013 and report in the next DDC meeting.

The DMO was also asked to do fogging in the Malaria prone villages.

He was directed to report about the death of one JE, Patient at Sipajhar on 04.08.2013 in detail to the DC urgently.

*[Action: Dist. Malaria Officer]*

19. **Fishery:** The DFDO highlighted the departmental activities by means of power point presentation. The Chairman thanked him for his effort.

The Chairman directed the DFDO to achieve the balance Targets under- Aamar Pukhuri/Matsya Jyoti/ Lakhimi/ Swaniyojan (Gen)/ Fish seed Hatchery/ Matsya Gandha/ RKVY. The progress under RKVY appear to be very poor. .

*[Action: DFDO]*

**20. Handloom & Textiles:** The progress of the Deptt. in WCC, Mahatma Gandhi Bima Bunkar Yojana and const. of CFC is very poor. The LDM was asked to examine the 304 nos of proposals under WCC sent to different Banks and settle the matter.

Regarding the other two sectors, the Asstt. Director, will take steps to improve the position before the next DDC meeting.

*[Action: Asstt. H&T]*

**21. T&CP:** The Deputy Director informed that survey work of the preparation of drainage Master plan of Mangaldai and Kharupetia U.B. have been completed and preparation of map and analysis of data is going on which is likely to be completed in Sept/2013.

*[Action: Dy. Director, T&CP]*

**22. Char Dev:** The P.O. was absent. He has not achieved any progress for selection of beneficiaries for distribution of the Power Tillers/ Power Pumps / H.T. W s/ and sewing machines. The selection committees have already been constituted by the Govt. The P.O. Should meet the D.C. soon and apprise the reasons.

*[Action: PO, Char Area Dev.]*

**23. Zilla Parishad:** The D.C. expressed dissatisfaction that the Dept. has not furnished the list of schemes with the locations undertaken under DDP 2012-2013 and 13<sup>th</sup> Finance Commission.

The representative of ZP present was directed to submit the list shortly.

**24. DRDA:** As reported , the % of utilization of funds under MGNREGA till July 2013 is 62.7% with achievement of 3.09 L man days. The D.C. Wanted to know the total No.s of job card holders and how many of them have got 100 day's employment till July 2013 . The Officer present assured to submit the report in the next meeting.

Similarly, with regard to NRLM and IAY the progress is not encouraging . Under NRLM only 25.80 L has been utilized out of 79.37 L , under IAY , only 239 houses have been completed against the target of 3864 Nos.

The D.C. expressed dissatisfaction at the state of affairs and directed the B.D.O.'s present to achieve the targets speedily. The DRDA official was also asked to monitor the execution of the schemes and submit the comprehensive report in the next DDC meeting.

*[Action: PD, DRDA]*

**25. Mangaldai MB:** Out of the 20 Nos of scheme/programmes of the MB as reported, not a single scheme/programme has been completed 100% for the last several months. The D.C. expressed dissatisfaction over the matter and directed the AE present to bring to notice of this poor performance of the M.B. before the chairman and make efforts to achieve 100% in at least 50% of the schemes.

*[Action: Chairman, MMB]*



26. **Kharupetia T.C.** : The D.C. asked the chairman to expedite the completion of 7 Nos of schemes of which progress till July 2013 is NIL .The D.C. directed him to apprise the progress before the next DDC meeting.

[Action: Chairman, KTC]

27. **Housing Board:** The DHO intimated that the sub-divisional plan 2013-2014 under TPP - 2006 has already been prepared.

The D.C. asked the DHO to expedite the progress of implementation of Janata Housing scheme EWS(Rural) – of which the achievement is NIL till July 2013 . The target should be achieved before next DDC meeting.

[Action: DO, Hosing]

28. **DSO:-**The DSO was asked by the D.C. to propose for hosting of any state level meet in the Dist. for the popularity of sports. The DSO was also directed to personally contact the D.C. in this regard.

[Action: DSO]

29. **Eco & Statistics:-** The Dy. Director explained the motto of the survey on H.D. report in detail. As informed , survey in only 7(seven) villages have been taken up and house listing have been completed in all the 430 Nos of households upto July 2013. The schedules have been submitted to O.K.D institute of S.S. for examination.

The D.C. directed the Deptt. to apprise him the progress from time to time.

[Action: Dy. Director, Eco. & Statistics]

30. **SDWO:-** The D.C. desired that since fund for disbursement of pre/post matric scholarship have come, the SDWO should take steps for disbursement urgently. Similarly, the yarn (kinds) for 2012-13 should also be disbursed to selected students.

The D.C. hoped that the disbursement will be completed before the next DDC meeting.

[Action: SWWO]

31. **SSA :** The D.C. asked the DMC i/c to prepare LAC wise report on all the components of civil works and discuss with him about the progress.

[Action: DMC]

32. **DO Soil:** DO, Soil requested the D.C. for construction of the road leading to her new office. BDO Pub-Mangaldai was accordingly directed to take necessary action in this regard by the D.C.

[Action: DO, Soil]

33. **Employment Exchange:** The E.O. Stated that the Mangaldai Employment exchange will shortly adopt the e-registration of unemployed youths.

[Action: DEO]

34. **Social Forestry:** The Chairman thanked the ACF present for distribution of Tree plants free of cost on 5.8.2013 to the public. The ACF also informed that the Joint Inspection of Nurseries of Bezpara/Choudhuryoara / and at the park at Bhebarghat has been done with AD.C.(Dev). The ADC(Dev.) also remarked that the nursery at Choudhurypara has not been maintained properly. The other Nurseries will also be inspected after 15.08.2013.

[Action: DFO(S/F)]

35. **DFO(T):** The Joint inspections of the Deptt . activities could not be done. However , the AD.C.(Dev) said that he would inspect the activities after 15.8.2013

[Action: DFO(T)]

36. **Co-operation:** Neither the DRCS nor ARCS was present in the meeting. Hence no discussion could be held.

37. **Irrigation:** The E.E. informed that supply of sufficient water through the canals to the paddy fields has been continued in view of the present drought like situation in the District.

The D.C. directed the E.E. to ensure that the farmers get water for cultivation adequately.

The D.C. directed to E.E. complete 100% of all the ongoing schemes without any further delay.

[Action: EE, Irrigation]

38. **Govt. Duck cum Fishery Farm:** The Manager was absent and discussion could not be held.

39. **Zilla Sainik Board:** The coordinator informed in meeting that the beneficiary list has been prepared for distribution of welfare kits and discussion has been held also with the army camp at Chapai in this regard.

40. **DFO(W/L):** No official from the Deptt. were present and discussion could not be held.

41. **ASEB:** The EE ASEB was directed to maintain uninterrupted power supply in the District. The Chairman Kharupetia T.C. complained of severe load shedding at Kharupetia and of very low voltage. The D.C. asked the EE to redress the complaint.

[Action: EE, ASEB]

42. **Labour:** The labour officer i/c was absent and hence discussion could not be held.

43. **Museum:** The M.O. was absent and hence discussion could not be held.

44. **Sericulture:** The Assist. Director left with permission from the meeting and hence discussion could not be held.

45. **Transport:** DTO was absent and hence discussion could not be held.

46. **Taxes:** The Suptd of Taxes was absent and hence discussion could not be held.



**47. DIPRO:** The DIPRO urged all officers present to submit the developmental progress reports urgently to him in view of the ensuing Independence Day 2013

At the end of discussion- the AD.C.(Dev) requested all to furnish the Deptt.'s profile with photograph to the DIO , NIC for uploading in the district website. He also requested the defaulting Deptt.'s to submit the reports on TPP till 31<sup>st</sup> July 2013 for sending the same to Govt.

The D.C. and Chairman , in his speech, asked the officers to attend the DDC meeting without fail & punctually and regularly. He also urged all officers to work for the development of the District by implementing all the schemes properly without any public complaint. The Chairman also praised the activities of few Deptt.'s for registering their positive response and hoped the other Deptt.s will also come out with power point presentation of the Deptt.s concerned.

The Food security Bill 2013 was also referred by the D.C. In his speech the DC directed all concerned officers to render necessary cooperation for the successful implementation of the Food security Bill in the District.

The Chairman cautioned all the officers to remain in the H/Q and not to leave the H/Q without prior permission from the D.C.

The meeting ended with vote of thanks from the Chair.


Sd/- Md. Sohrab Ali, IAS  
Deputy Commissioner  
&  
Chairman of the DDC Meeting.

Memo No.DDP/DDC/3/313/2013/ 23-32

Dated Mangaldai, the 22<sup>nd</sup> Aug./2013

Copy to:-

1. The Principal Secy. to the Govt. of Assam P&D Deptt. Dispur, for kind information.
2. The Commissioner Lower Assam Division, Guwahati, for kind information.
3. The Director E&M Division, P&D Deptt., Dispur for kind information.
4. The Director, DCP Division, P&D Deptt., Dispur for kind information.
5. All Members of the DDC, Darrang, Mangaldai for information and necessary action.
6. The DIO, NIC for uploading the minutes in the Dist. website.

  
Addl. Deputy Commissioner (Dev.),  
Darrang, Mangaldai.

ANNEXURE -B

MEMBERS ABSENT WITH PERMISSION

1. Executive Engineer, PWD(S/R), Mangaldai Division.
2. Asstt. Executive Engineer, PWD (B), Mangaldai Sub-Division.
3. Sub Divisional Welfare Officer, Darrang.
4. General Manager, DI&CC, Darrang.
5. Asst. Director, Handloom & Textiles.
6. District Labour Officer, Darrang.
7. Project Officer, Char Area Dev., Kharupetia.
8. Inspector of Schools, DDC.

ANNEXURE -C

MEMBERS ABSENT WITHOUT PERMISSION

1. Chief Executive Officer, Darrang Zilla Parishad.
2. Chairman, Mangaldai Municipal Board.
3. DFO (Wild Life).
4. Manager, Govt. Duck cum Fishery Farm.
5. District Museum Officer, Darrang.
6. Supdt. of Food, Civil Supplies & Consumer Affairs.
7. District Transport Officer, Darrang.
8. Supdt. of Taxes.
9. Supdt. of Excise.
10. Dist. officer, Khadi & Village Industry, Darrang.
11. DRCS.
12. ARCS.
13. BDO, Kalaigaon Dev. Block.
14. CDPO- Dalgaon Sialmari/ Bechimari/Pub Mangaldai/ Sipajhar ICDS.
15. Secretary, Darrang Regulated Market Committee, Kharupetia.