



GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER:: DARRANG:: MANGALDAI.
(DISASTER MANAGEMENT BRANCH)

QUOTATION NOTICE

Sealed quotation affixing Court fee Stamp worth **Rs.8.25 (Eight Rupees & Paisea Twenty Five)** only hereby invited from the intending Govt. Registered Firms /Suppliers along with supporting documents for supply of following GR items/commodities etc. for the Financial Year **2022-23** .The quotation will be received up to **2.30.AM/ PM of 29.4./2022** and opened on **29.4./2022** at **3.AM/ PM** in presence of quotationers or their representatives . If the last date of receiving the quotation happens to be unforeseen Bandh/ Holiday the quotation box will be received / opened on the next working date at the same time and place.

Earnest money amounting to **Rs.10,000/- (Rupees Ten thousand)** only will have to be deposited in favour of Deputy Commissioner, Darrang, Mangaldai by Bank Draft / Banker Cheque / Fixed Deposit / Demand Draft /CD along with the Quotation .The sealed Quotation Box will be kept in front of office chamber of ADC(DM),Darrang.

Terms & Conditions

1. The quotationers are restricted for supply of G.R. items in the event of probable disaster like Flood/Storm etc. for the Financial Year 2022-23.
 2. The quotationers must mention their complete postal address with PIN No.,Phone No. etc. in their Quotation.
 3. In regards to lifting of Goods by the firms/ suppliers from outside district, no additional transportation cost will be provided and such additional transportation cost will be borne by the concerned supplier only.
 4. Rate of the items should not be more than the printed MRP and sample of materials must be placed in the time of opening of the Quotation Box.
 5. Brand Name has to be mentioned against the item at **SI.77 & 78**.
 6. No Labour charge for loading/unloading of GR items will be provided.
 7. The concerned bidders have to keep sufficient stock of the GR items/ tarpaulins /temporary GR etc. for prompt delivery.
 8. The items have to be delivered at respective Relief Camps/ Distribution Points and Item Delivery Challan Copy have to be signed by the competent authority /recipient.
 9. The material will be checked by the authority at the time of receipt/distribution. The quality of the items has to be good, if any discrepancy found in the quality of item, appropriate action will be taken against the concerned Firms/ Suppliers as per procedures. Tender Evaluation Committee has the right to reject any items of inferior quality product.
 10. The Items has to be delivered promptly by the firms/suppliers in the time of need. The rate to be fixed inclusive of all taxes. In case of emergency, telephonic intimation shall be considered as order.
 11. All taxes have to be paid by the supplier concerned.
 12. The following certificates/ documents viz (I) copy of Firm Registration Certificate (II) copy of up to date GST Registration Certificate (III) PAN Card (IV) copy of up to date Income Tax Returning Certificate (V) copy of Financially Sound Certificate (VI) copy of Trade Licence (VII) Experience Certificate in supply of GR Items (VIII) Dealership Certificate if any, have to be submitted along with the Quotation.
 13. Quotation which shall not be as per requirement of the NIT shall be treated as cancelled.
- The Deputy Commissioner, Darrang, Mangaldai, reserves the right to accept or reject the rates without assigning any reason thereof. The payment will be made subject to availability of Fund. The decision of Tender Evaluation Committee shall be final in all aspect.

(Contd..2)

| SI | Item | Unit | Rate per unit |
|---------------------------------|-----------------------------------|--|---------------|
| 1 | 2 | 3 | 4 |
| Edible Items:- | | | |
| 1 | Rice Common | Per Qtl. | |
| 2 | Rice (fine) | Per Qtl. | |
| 3 | Rice (Boiled) | Per Qtl. | |
| 4 | Chira. | Per Qtl. | |
| 5 | Sugar | Per Qtl. | |
| 6 | Gur | Per Qtl. | |
| 7 | Masur Dal (Big) | Per Qtl. | |
| 8 | Masur Dal (Small) | Per Qtl. | |
| 9 | Masur Dal (Medium) | Per Qtl. | |
| 10 | Iodized Salt. | Per Qtl. | |
| 11 | M.Oil (Good quality) | Per Lit. | |
| Cattle Feed | | | |
| 12 | Wheat Bran | Per Qtl | |
| 13 | Rice Bran | Per Qtl | |
| 14 | Paddy Straw | Per Qtl | |
| 15 | Green Grass | Per Qtl | |
| 16 | Maize Grass | Per Qtl | |
| 17 | Maize Crush | Per Qtl | |
| Other Relief Materials:- | | | |
| 18 | Empty gunny bag (Plastic) | Per Piece | |
| 19 | Fire Wood | Per Qtl. | |
| 20 | Dish (Disposable) | Per Hundred | |
| 21 | Bowl (small size) (Disposable) | Per Hundred | |
| 22 | Glass (Disposable) | Per Hundred | |
| 23 | Cup (Disposable) | Per Hundred | |
| 24 | Tarpaulin (Size 15' X12',120 GSM) | Per Piece | |
| 25 | Bleaching Powder | Per Kg. | |
| 26 | Phenyl | (450 MI.)Per Piece (200 MI) Per Piece | |
| 27 | Harpic | Per Piece (450 MI) | |
| 28 | Gum Boot | Per Pair | |

(Contd..3)

| SI | Item | Unit | Rate per unit |
|----|--|------------------------------|---------------|
| 1 | 2 | 3 | 4 |
| 29 | Hand Towel | Per Piece | |
| 30 | Towel (Bath Towel) | Per Piece | |
| 31 | Sodium Hypo Chloride Solution | Per Ltr | |
| 32 | Bathing Soap | Per Piece (75 Grm) | |
| | | Per Piece (42 Grm) | |
| | | Per Piece (120 Grm:) | |
| 33 | Hand wash | Per Piece (200 MI) | |
| | | Per Piece (100ML) | |
| 34 | Match Box | Per Box (contains 10 Nos.) | |
| 35 | Candle | Per Pkt. (contains 10 Pcs) | |
| 36 | Candle (Big Size) | Per Piece | |
| 37 | Mosquito repellent | Per Pkt (contains 10 Pcs) | |
| 38 | Pillow (Size 20"X26") | Per Piece | |
| 39 | Pillow Cover | Per Piece | |
| 40 | Mattress (Size 6'X3') | Per Piece | |
| 41 | Blanket (Size 5'X8') | Per Piece | |
| 42 | Bed sheet (Size 6'X4') | Per Piece | |
| 43 | Matel Bed with foam mattress (Size 6X3, Folding) | Per Piece | |
| 44 | Wooden Bed(Khat, Single Size) | Per Piece | |
| 45 | Table Cloth | Per Mtr. | |
| 46 | Mosquito Net (Size 6'X3') | Per Piece | |
| 47 | Torch Light (2 Cell) | Per Piece | |
| 48 | Torch Light (3 Cell) | Per Piece | |
| 49 | Emergency Light (Chargeable) | Per Piece | |
| 50 | Umbrella (Good Quality) | Per Piece | |
| 51 | Toilet Brush | Per Piece | |
| 52 | Moping Stick | Per Piece | |
| 53 | Plastic Bucket | Per Piece (15 Ltr. capacity) | |
| | | Per Piece (18 Ltr. Capacity) | |
| | | Per Piece 20 Ltr. Capacity | |

(Contd.4)

| Sl | Item | Unit | Rate per unit |
|--------------------|-------------------------------------|-------------------------------|---------------|
| 1 | 2 | 3 | 4 |
| 54 | Plastic Mug | Per Piece (1 Lt. Capacity) | |
| | | Per Piece (1.5 Lt. Capacity) | |
| 55 | Washing Powder | Per Pkt (90 Grm. Pkt) | |
| 56 | Tooth Paste | Per Piece (20 Grm.) | |
| | | Per Piece (46 Grm.) | |
| 57 | Tooth Brush | Per Piece | |
| 58 | Polythene (Good quality) | Per Mtr. | |
| 59 | Garbage Dustbin | Per Piece (60 Ltr. capacity) | |
| | | Per Piece (120 Ltr capacity) | |
| 60 | Disposable Plastic Bag(garbage bag) | Per piece (60 Ltr. capacity) | |
| | | Per Piece (120 Ltr. capacity) | |
| 61 | Sanitary Napkin | Per Pkt. | |
| Misc. Items | | | |
| 62 | A4 Paper (Good quality) | Per PKT | |
| 63 | Legal Paper (Good quality) | Per PKT | |
| 64 | Toner for HP Laser Jet 1020 | Per Piece | |
| 65 | Office Cover File | Per Piece | |
| 66 | Clip File | Per Piece | |
| 67 | Strip File | Per Piece | |
| 68 | Drawing Paper | Per Piece | |
| 69 | Flex | Per Sq. Feet | |
| 70 | Sketch Pen | Per Pkt. | |
| 71 | Marker Pen | Per Pkt. | |
| 72 | Pencil | Per Pkt. | |
| 73 | Chalk | Per Pkt. | |
| 74 | Black Board (Standard Size) | Per Piece | |
| 75 | Rope (Plastic) | Per Mtr. | |
| 76 | Sutlee (Jute) | Per Kg. | |
| 77 | Mother Food (for Pregnant Women) | Per Pkts (200 Grm. Pkt.) | |
| | | Per Pkts(500 Grm. Pkt.) | |

(Contd.5)

| Sl | Item | Unit | Rate per unit |
|-------------------------|--------------------------------------|--------------------------|---------------|
| 1 | 2 | 3 | 4 |
| 78 | Baby Food (Multi grain cereals /dry) | Per Pkt. (450 Grm. Pkt) | |
| | | Per Pkt. (300 Grm. Pkt.) | |
| | Pkt. Milk [liquid] | Per Pkt (200 MI) | |
| | | Per Pkt (1.00 Ltr.). | |
| | Pkt Milk [Powder] | Per 200 Grm. Pkt. | |
| | (f) Biscuit | Per Pkt. (50Grm. Pkt) | |
| Per Pkt (150 Grm. Pkt.) | | | |

Deputy Commissioner
Darrang: Mangaldai
Darrang; Mangaldai

Date 2.14.2022

Memo No.DDM.02/2021/58-62

Copy to :

1. The Commissioner & Secretary to the Govt. of Assam, Revenue & Disaster Management Department, Dispur, Guwahati-6 for favour of kind information.
2. All Circle Officers, Darrang Dist. for wide publicity
3. The D.I.P.R.O., Darrang, Mangaldai for wide publicity in Local Dailies/News Papers at least in 2(two) consecutive editions.
4. The Dist. Agriculture Officer, Darrang/ Dist. Animal Husbandry & Vety. Officer, Darrang for information and necessary action.
5. The Deputy Director, Food, Civil Supplies & C.A. Darrang, Mangaldai for information and necessary action as well as wide publicity. He is requested to arrange to serve this Quotation Notice to all local traders/ Firms etc. immediately.
6. The DIO, Darrang. He is requested to upload the Quotation Notice in the Dist. website, NIC.
7. The Chairman, Chamber of Commerce, Mangaldai/ Kharupetia for wide publicity.
8. Notice Board, D.C.'s Office, Darrang, Mangaldai.

Deputy Commissioner
Darrang: Mangaldai
Darrang; Mangaldai